

**IWIRC Ontario Network  
Board of Directors Meeting  
MINUTES**

**September 6, 2023 – 12:00 PM**

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Meeting held via Zoom videoconference.

**Present:**

- Sara Wilson – Chair
  - Kyla Maher- Regional Canadian Director
  - Deborah Hornbostel – Past-Chair
  - Nerina Jahja- Secretary
  - Miranda Spence - Director of Educational Programs
  - Emily Klein - Director of Communications/Website
  - Sanea Tanvir – Co-Director of Programs
  - Kate Yurkovich - Director of Membership
  - Caryl Newbery- Mitchell- Guest
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Meeting commenced at 12:01 p.m. and was chaired by Sara Wilson.

**1. Minutes**

- A motion was made by Deborah Hornbostel, seconded by Miranda Spence, and unanimously carried by the Board, to approve the minutes of the June 14 and July 12 Board Meetings.

**2. Resignation of Stephanie De Caria as Director of Community Service**

- The Chair notified the board of Stephanie's resignation. This role will remain vacant for the remainder of the term.

**3. Resignation of Lydia Salvi**

- The board was advised of Lydia's resignation from her Treasurer role. The Chair brought up a motion to elect Caryl Newbery-Mitchell as the new Treasurer. Sanea seconded it and it was unanimously carried by the Board.

**4. Election of Nerina Jahja to Vice Chair**

- The Chair brought up a motion to nominate Nerina Jahja as Vice Chair for the remainder of the term. Deborah seconded it, and it was unanimously carried by the Board..
  - Nerina will stay in the Secretary role as well for the remainder of the term.

**5. Programs**

- Sanea and Eva had very positive feedback regarding the event that took place at Boxcar Social.
- There was a discussion period regarding potential team building events such as Tennis, Curling, Pickle Ball, and discussions about our annual High Tea event.

**Action Item-** Kyla to inquire with her club regarding a Tennis or Pickelball event.

**Action Item-** Nerina to follow up with Windsor Arms Hotel regarding the High Tea event

**Action Item-** Programs Directors to obtain two other quotes for the High Tea event

## **6. Educational Programs**

- Miranda suggested Covid Federal Funded Loans/Reliefs as a potential topic for a lunch and learn. Potential speakers could include a banker, a Trustee and a lawyer. The Board agreed with the suggestion. There were discussions regarding the venue, sponsorship, pricing and the timing of such event.

**Action Item:** Miranda to connect with Sara regarding speakers and to finalize date and topic.

**Action Item:** Miranda to follow up with Aird & Berlis regarding potentially sponsoring just the venue or the venue and the lunch.

## **7. Financial Update** – there is currently around \$12K in the bank account.

**Action Item:** Sara to coordinate treasurer transition with Caryl

## **8. Membership Update**

- 75 Ontario and members who have chosen Ontario as a secondary network
- 60 Ontario members only- one new member this past month

## **9. Website/Communications**

- LinkedIn for IWIRC Ontario - Page is now up and running and all board members are set up as administrators.
- Logo – Deborah brought a motion to approve the new logo, seconded by Nerina and the new logo was unanimously approved by the Board
- Email and OneDrive Share Drive - Sara reminded the Board that all documents relating to IWIRC should be saved on the Shared Drive.

**Action Item:** Sara to send new Logo for approval by International.

## **10. Community Service**

- Ideas for a potential fall 2023 or early 2024 Community Service events were discussed.

**Action Item-** Caryl will inquire and send the Board info on the Daily Food Bank of Toronto located in Etobicoke.

## **11. Leadership Conference**

- Sara and Deborah were able to attend the event in London, England. Sara mentioned that IWIRC International is hiring a consultant to help them navigate their future expansion plans.

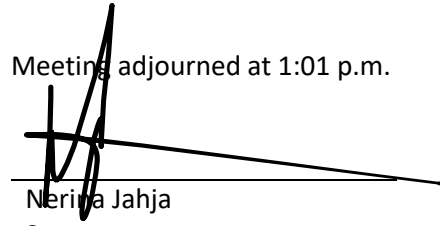
## **12. IWIRC Fall Conference** (Oct 10-11 in Austin TX)- Sara will be in attendance and recommended other members should attend if possible.

**13. Nominations for IWIRC International Board** (due Sept 15)- Sara encouraged members to consider becoming part of the International Board.

**14. Upcoming board meetings**

- Oct 4, 2023 via Zoom
- Nov 8, 2023 via Zoom

Meeting adjourned at 1:01 p.m.



Nerina Jahja  
Secretary