

**IWIRC Ontario Network
Board of Directors Meeting
MINUTES**

October 4, 2023 – 12:00 PM

Meeting held via Zoom videoconference.

Present:

- Sara Wilson - Chair
- Nerina Jahja - Secretary
- Caryl Newbery-Mitchell - Treasurer
- Deborah Hornbostel - Past-Chair
- Kate Yurkovich - Director of Membership

Regrets:

- Sanea Tanvir – Co-Director of Programs
 - Eva Smoluch – Co-Director of Programs
 - Emily Klein - Director of Communications/Website
 - Miranda Spence - Director of Educational Programs
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Meeting commenced at 12:02 p.m. and was chaired by Sara Wilson.

1. September 6, 2023- Meeting Minutes

- A motion was made by Sara Wilson, seconded by Kate Yurkovich, and unanimously carried by the Board, to approve the minutes of September 6th meeting.

2. Programs

- Discussions regarding a Fall event and possible venues
 - **Action Item**- *More discussions to take place at our next meeting.*
- Discussions regarding the High Tea event and other potential venues as well as making it a member only event with a potential to invite a banker.
 - **Action Item**- *Nerina to send the Board the pricing received from Windsor Arms and to inquire about adding prosecco to the menu.*
 - **Action Item**- *Invite for the High Tea is being targeted to go out mid October and event to be held the first two weeks of December.*
 - **Action Item**- *Program directors to obtain one or two more quotes for the High Tea event.*

3. Educational Programs

- Sara summarized the email received from Miranda Spence advising the group that her firm is not able to host an in-person event in this month, and that she has reached out to Angella White at RBC to possibly speak on the panel.

- **Action Item:** Kate will inquire re event space at her firm
- **Action Item:** Miranda to get confirmation from Angella and reach out to a Lawyer and Trustee and lock in a date.

4. Financial Update

- Caryl sent an email that summarized the Boards financials as of August 31, 2023 showing the Board has approximately \$12,000 in the bank.
- Caryl noted that the Board lost approximately \$4K from the 30th anniversary event back in June 2023, but this did not account for the Sponsorship received by the International board in 2022.

5. Membership Update

- 74 Ontario and other Networks that have chosen Ontario as a network.
- 60 Ontario members

6. Website/Communications

- No update

7. Community Service

- Discussions regarding Caryl's email sent on Sept 6th, outlining details of volunteering opportunities from the Daily Bread Food Bank Group. Several options, which include day or afternoon meal preparations were discussed.
- Discussions about other potential volunteering opportunities such as the Soup Sisters.
Action Item: Decide on a volunteering event by the next meeting.


8. Other Matters

- Sara reminded the attendees of the upcoming IWIRC International meeting in Austin, TX and encouraged members to attend.

9. Upcoming board meetings

- November board meeting – moved to Nov 8, 2023
- December 6, 2023

Meeting adjourned at 12:47 p.m.


Nerina Jahja
Secretary