



International Women's Insolvency and Restructuring Confederation
Network Annual Report
January 1, 2018 - December 31, 2018

DUE DATE APRIL 16, 2019

Networks who fail to submit this form in a timely manner will forfeit their annual rebate checks.
Rebates are \$50 per year, per member, paid in two installments of \$25 each.

1. Please provide a list of the Network's Board of Directors using the template on the following page.
A Network Board should consist of no less than three officers and no individual may maintain the same position for more than six years. In addition, no individual may serve on the Board for more than six years, however Networks may waive or modify this requirement.
2. How many Board meetings were held this year? 6
Networks must hold at least 6 Board meetings per year.
3. When were the last Board elections held? June 2018
Network elections are to be held no less than bi-annually.
4. Please attach a list of events held using the template on the following page. *Networks must hold at least three events, two of which are to be open to non-members and one which is specifically designed to recruit new members. Networks are to participate in at least one regional event or, if the Network is a regional Network, participate in a program with another Network every four years. A Network shall obtain prior written Board approval for Network "Special Events" as defined in the handbook.*
5. Please attach a list of sponsors using the template on the following page.
6. How many articles have been contributed to the IWIRC eNewsletter this year? 2 *Networks are to submit at least one article to the IWIRC eNewsletter each year.*
7. How many members does the Network have? 55 (71 in 2017)
8. Please provide your Network's three Universal selected for 2018/2019 using the template on the following page.
9. What progress has been made with respect to each goal?
10. What assistance can IWIRC provide with respect to achieving each goal?
11. Please attach the Network's financial statement for 2018 (revenues and expenses).
Networks are to provide an accounting of income and expenses on an annual basis.
12. Has the Network filed the yearly IRS tax form (U.S. Networks only)? Yes No *Networks with gross receipts less than \$50,000 need to file a 990-N; Networks with greater than \$50,000 in gross receipts should file a 990-EZ or 990. Both options are due by May 15th.*
13. Were the Network's Rules of Operation updated in 2018? Yes No *If yes, please attach.*
14. Please note other information that would be helpful to the International Board, including challenges faced by the Network and/or other suggestions/comments.



Network Board of Directors

Name	Firm	Board Position	Current Term Expires	Years on Board	Prior Network Positions
Caireen E. Hanert	Gowling WLG (Canada) LLP	Chair	June 2020	8	Vice Chair, Calgary/Member at Large
Charla Smith	Hardie & Kelly Inc.	Treasurer	June 2020	5	
Karen Fellowes	DLA Piper	Secretary	June 2020	12	Chair/Member at Large

Network Annual Goals

Communications	Geography	Membership	Sponsorship	Regional	Leadership	Planning	Diversity of Events
X		X	X				

Network Events

Date of Event	Type of Event	Regional Event (Y/N) If yes, First Time or Repeat? (F/R)	Co-Host Organization (if any)	Open to Non-Members (Y/N)	Intended Specifically to Recruit New Members (Y/N)	Number of Members in Attendance (if available)	Number of Non-Members in Attendance (if available)

Network Sponsors

Name of Sponsor	Amount of Sponsorship	Annual or Event Sponsorship (if event, please list the event)

*An IWIRC Regional Event mean either: (i) an event developed and hosted by two or more IWIRC networks or (ii) an event held in conjunction with another national or international organization's event (eg. TMA, ABI) where the event is developed and hosted by the IWIRC network and the focus of the event is on promoting IWIRC and its members.

IWIRC Western Canada 2018 Event Listing

Date	Event	Regional Event (Y/N)	City	Sponsor / Co-Host	Open to Non-Members (Y/N)	Intended Specifically to Recruit Non-Members (Y/N)	# attendees (Member and Non-Member)
25-Jan-18	Spin Class	N	Calgary	JSS Barristers	Y	N	10
26-Apr-18	Chocolate Class	N	Calgary	Gowlings	Y	N	15
2-May-18	Calgary Reads Volunteer Team	N	Calgary		Y	N	10
22-Jun-18	Spa Day	N	Calgary	McMillan LLP	Y	N	27
19-Jun-18	Drinks on the Patio	N	Edmonton		Y	Y	12
20-Jun-18	"Difficult Women" Panel Discussion	N	Vancouver	MNP / Dentons	Y	N	22
19-Sep-18	Summer Send-Off	N	Vancouver	PWC	Y	N	24
8-Feb-18	Pre-ARIL Networking Event	Y (F)	Vancouver / other chapters	IWIRC International, IWIRC Ontario, McMillan LLP	Y	Y	51

IWIRC Western Canada 2018 Sponsor Listing

<u>Sponsor / Co-host</u>	<u>Amount of sponsorship</u>	<u>Event sponsorship</u>
JSS Barristers	315.00	Spin Class Event
Gowlings	1,118.75	Chocolate Class Event
McMillan LLP	1,200.00	Spa Day Event
MNP	459.92	"Difficult Women" Discussion Event
Dentons	459.91	"Difficult Women" Discussion Event
PWC	373.00	Summer Send-Off Event
IWIRC International	1,283.10	Pre-ARIL Networking Event (Grant)
IWIRC Ontario	500.00	Pre-ARIL Networking Event
McMillan LLP	500.00	Pre-ARIL Networking Event

**IWIRC Western Canada Chapter
Income Statement 01/01/2018 to 31/12/2018**

REVENUE

Event registration fees	
Calgary	2,286.85
Edmonton	270.00
Vancouver	<u>2,718.07</u>
	5,274.92
Sponsorships	
Calgary	2,633.75
Vancouver	<u>2,292.83</u>
	4,926.58
IWIRC membership revenue	
Calgary	1,404.91
Edmonton	359.80
Manitoba	60.84
Vancouver	<u>1,217.05</u>
	3,042.60
IWIRC Grants	
Not Assigned to Departments	<u>1,283.10</u>
	1,283.10
TOTAL REVENUE	<u>14,527.20</u>

EXPENSE

Other Admin Disbursements

Bursaries	
Not Assigned to Departments	<u>1,000.00</u>
	1,000.00
Sponsorships - Admin	
Not Assigned to Departments	<u>2,759.80</u>
	2,759.80
Total Other Admin Disbursements	<u>3,759.80</u>

General & Administrative Expenses

Event expenses	
Not Assigned to Departments	373.00
Calgary	5,335.64
Edmonton	292.91
Vancouver	<u>5,344.13</u>
	11,345.68
Insurance	
Administration	<u>1,438.00</u>
	1,438.00
Interest & Bank Charges	
Administration	<u>60.00</u>
	60.00
Total General & Admin. Expenses	<u>12,843.68</u>

TOTAL EXPENSE 16,603.48

NET INCOME -2,076.28

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