

**IWIRC Ontario Network  
Board of Directors Meeting**

**MINUTES**

November 13, 2019 – 12:00 p.m.

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Held at KPMG, 333 Bay Street, Toronto, Ontario

**Present:** Deborah Hornbostel – Vice Chair  
Constance de Grosbois – Treasurer  
Nerina Jahja – Director of Membership  
Rachel Bengino – Director of Programs  
Fiona Han – Director at Large

**Phone:** Kyla Mahar – Past Chair  
Sara Van Allen – Secretary  
Tushara Weerasooriya – Director of Membership  
Katherine Forbes – Director of Programs  
Maya Poliak – Director of Educational Programs  
Stephanie De Caria – Director of Communications/Website  
Tracy Sandler – Director at Large

**Regrets:** Toni Vanderlaan - Chair

The meeting commenced at 12:00 p.m. and was chaired by Deborah Hornbostel.

**1. Minutes from October 10, 2019 Board Meeting**

- **MOTION:** A motion was made by Nerina Jahja, seconded by Constance De Grosbois, and unanimously carried by the Board to approve the minutes of the October 10, 2019 meeting.

**2. Programs Update – Rachel, Katherine and Maya**

- High Tea
  - December 5, 2019 is booked for the date.
  - New Moms Project is the charity chosen to support. Attendees are encouraged to bring baby clothes and/or make a cash donation.
  - Pricing is the same as last year.
  - The venue can hold 35 people.
  - Invite will go out to members today.
- Proposed Calendar of events for 2020
  - Jan/Feb – AGM/Speaker event

- April/May – lunch and learn
- September - TIFF event – Maya presented two options
  1. Opening/closing corporate event with private access to red carpet screening room
    - Cost is \$20,000, maximum of 40 people
  2. Buy block of gala tickets
    - Cost is \$60-\$70
    - Offer tickets to our members with dinner before the screening.
    - Would be a great event to invite clients to.
    - Board was of the view this option was more realistic from a cost perspective. Maya to speak to her contact and revert.
- Fall – Lunch and learn
- December – High Tea
- AGM – Maya suggested combining the AGM with ARIL event.
  - Tushara noted that ARIL is in Vancouver this year.
  - Sara noted that Western is likely planning an event to be held in conjunction with ARIL.
- Speaker event
  - Maya listed various potential speakers and their fees which ranged from \$5,000 to \$20,000. Sara noted that we likely cannot afford a speaker in the \$20,000 range.
  - Tracy noted that we should speak with potential sponsors and then see what we can pay to a speaker. Kyla agreed that we should work with a chosen sponsor to create the event.
  - Board considered deferring the event to the following year as timing is tight to organize the event for next year.
  - Program Directors to consider different event for AGM, possibly Dish Cooking Studio.

### 3. Charitable Donation to New Moms Project

- Katherine asked the board to consider approving donation to New Moms Project at their upcoming gala event.
- **MOTION:** A motion was made by Nerina Jahja, seconded by Fiona Han and unanimously carried by the Board to approve a donation of \$500 to the New Moms Project.

### 4. Finance Update

- Constance De Grosbois advised that there are no changes from the previous finance update. The numbers for the Monica Blacker event were not year finalized.

**5. Sponsorship**

- Deborah advised that the amount of \$1,500 and \$2,500 was likely appropriate for Network Sponsor level.

**6. Board Nominations**

- Deborah advised that we have more people interested in joining the board than positions available and as a result elections may be required.
- The board agreed with the addition of two Directors of Sponsorship.
- Sara suggested asking interested parties whether they would be interested in committee positions. Deborah and Toni to speak to interested persons.
- Deborah asked whether the position of Program Director should be a two year term. Sara stated that although it is formally a 1 year term, Program Directors typically serve for 2+ years.

Meeting adjourned at 1:25 p.m.



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Sara-Ann Van Allen  
Secretary