

**IWIRC Ontario Network
Board of Directors Meeting**

MINUTES

November 9, 2016 – 9:00 a.m. EST

Meeting held at Goodmans LLP, 333 Bay Street, Toronto, 34th Floor

Present: Melaney Wagner, Chair
Rachel Bengino, Director Website
Natalie Levine, Director of Membership
Caroline Descours, Director of Programs

Phone: Kyla Mahar, Vice-Chair
Tushara Weerasooriya, Director of Programs
Deborah Hornbostel, Director of Community Service
Dina Milivojevic, Director at Large
Kathryn Esaw, Director at Large
Karen Kimel, Director at Large

Regrets: Michelle Pickett, Past Chair
Andrea Yandreski, Treasurer
Andrea Lockhart, Secretary
Katherine McEachern, Director at Large
Amanda Favot, Director at Large

The meeting commenced at approximately 9:00 a.m.

1. Minutes from October 12, 2016 Meeting

- **MOTION** by Natalie Levine to approve October minutes. Seconded by Kyla Mahar and carried by the Board.

2. Programs

(a) Planning for First 2017 Event/Annual Meeting

- Tushara advised that February 7, 2017 has been booked for the wine and cooking event and that the required deposit has been paid.
- As this event will also be the Annual General Meeting we need to comply with by-laws regarding advance notice of event (21 days). A save the date and notice of the meeting will be issued at least 21 days before February 7, 2016.
- We will need to obtain a liquor licence for this event and therefore Tushara will apply for it by early January.

(b) Board Appreciation Event

- Mel advised that the Ballroom has availability during the week of December 12 and on December 20 and 21, 2016 to accommodate up to 16 people in two bowling lanes.
- Following discussions, the board agreed on the date of December 20th.

4. Elections

- An email was circulated on November 8, 2016 to all active members calling for nominations for officers and directors to be submitted by 5 PM on November 24, 2016. If necessary, elections will be held electronically during December 1-6, 2016.
- Mel advised that to date, she has received no responses from existing boards members as to their intentions for returning next year. She requested current members to advise her of their intentions to return by the end of this week.
- She also noted that the Ontario network has an excellent reputation with International for composing a board that represents both old and new practitioners in several types of practices and she hoped that next year's board will continue with that tradition.
- Certain new potential candidates will be contacted directly to canvass their interest.

5. Finance Update

- Andrea Y was not in attendance to review the finances but Mel reported that even after the deposit for the February 2017 event, there are still significant funds available. She suggested that next year the board should focus on disbursing more of those funds for charities, board appreciation and member events.

6. Membership

- Down to 55 members as some people's memberships expired while out on maternity leave and some members have left the industry.
- Natalie will follow up with some of the recent non-renewal members.

7. Community Service

- No further activities will take place for the balance of this year but the February 7th, 2017 event will also incorporate a food donation drive.

8. Website

- Remember to provide any event pictures to Rachel for posting on the website and to also advise her of any conference panel participation.

9. Other

- Mel reminded the board to provide their comments on the Leadership Summit Guidelines to her within the next week so that she could provide a consolidated response for any suggestions for improvement to International.
- The date of the next board meeting was changed to December 20, 2016 to coincide with the Board Appreciation Event.

The Meeting adjourned at 9:25 a.m.



Deborah Hornbostel for Andrea Lockhart
Secretary

