

**IWIRC Ontario Network
Board of Directors Meeting**

MINUTES

February 7, 2017 – 5:00 p.m. EST

Meeting held at McMillan LLP, 44th Floor, Brookfield Place, 181 Bay St. Toronto, ON

Present: Kyla Mahar – Chair
Deborah Hornbostel – Secretary
Karen Kimel – Treasurer
Melaney Wagner - Past Chair
Tushara Weerasooriya – Director of Programs
Rachel Bengino – Director of Communications/Website
Katherine McEachern – Director at Large
Constance de Grosbois – Director at Large

Phone: Toni Vanderlaan – Vice Chair
Sara Van Allen – Director of Programs

Regrets: Maya Poliak – Director of Membership
Natasha De Cicco – Director of Community Service
Dina Milivojevic – Director at Large

The meeting commenced at approximately 5:00 p.m.

1. Minutes from January Meeting

- **MOTION:** Motion by Katherine to approve the Minutes of the January Board meeting. Motion was seconded by Melaney and carried by the Board.

2. 2017 Meeting Schedule

- The 2017 Board meeting schedule was circulated and hosts were requested to provide Kyla with their respective call in details for circulation.

3. Founders Award Nominations

- Kyla recommended that the Board recommend itself for the 2017 Ryan Award for Outstanding IWIRC Network based on its activities of the past calendar year and noted that the deadline for submission of a report for consideration is March 3, 2017. Areas to highlight in the report should include succession planning, the successful Leadership Summit, diversity of the board and member events. The Board agreed.

4. Programs

- Tushara presented her preliminary program of events for discussion as follows:
 - Spring Lunch and Learn – A panel featuring “hands on” restructuring women involved in recent CCAA filings
 - Mentorship lunch program
 - Summer social event such as Tennis Event with instructor and dining or other sporting event
 - Fall Lunch and Learn Event – perhaps a regional event in conjunction with Montreal or New York/Delaware networks or Oil & Gas part 2
 - Member only social event – perhaps at TFC venue
- Kyla mentioned that Katherine Forbes of Richters has offered to be a panelist
- Consider small group lunches for the mentorship program
- Melaney mentioned that we still have BMO Bucks left over from the last TFC event
- Try to make the Fall Lunch and Learn a Regional Event with Montreal of NewYork/Delaware, perhaps at Niagara
- Consider the AGO for next year’s Annual General Meeting

5. Finance Update

- Karen presented an income and expense statement for 2016 and noted that we currently have cash on hand of \$15,538.79
- It was agreed that the Board should consider the following:
 - a membership free event for this year
 - a scholarship for members to attend international events
 - a membership draw
 - Earmarking an amount for the Membership Director to plan with

6. Membership

- Consider a sub-committee to identify targets. For discussion at next meeting.

7. Website/Communications

- Rachel will take photos tonight and post them on the website.
- Rachel sent email instructions to Directors to update their profiles on the IWIRC website
- The network email distribution continues to grow with no unsubscribes occurring

The Meeting adjourned at 5:45 p.m.



Deborah Hornbostel
Secretary