

**IWIRC Ontario Network
Board of Directors Meeting
MINUTES**

January 4, 2023 – 12:00 pm

Meeting held via Zoom videoconference

Present:

- Sara Wilson – Chair
- Deborah Hornbostel – Past-Chair
- Nerina Jahja- Secretary
- Miranda Spence - Director of Educational Programs
- Saneea Tanvir – Co-Director of Programs
- Eva Smoluch – Co-Director of Programs
- Emily Klein - Director of Communications/Website
- Kate Yurkovich - Director of Membership

Regrets:

- Rachelle Moncur – Vice- Chair
 - Lydia Salvi – Treasurer
 - Stephanie De Caria – Director of Community Service
-

Meeting commenced at 12:02 p.m. and was chaired by Sara Wilson.

1. MOTION

- A motion was made by Saneea Tanvir, seconded by Nerina Jahja, and unanimously carried by the Board, to approve the minutes of the December 7, 2022 Meeting.

2. Welcomed New Board and Role Transitions:

- Sara Wilson welcomed the new Board. Noted that the Board, unless there are objections, meets the first Wednesday of every month.
- The Board has been meeting virtually but suggested to have an in-person lunch meeting once a quarter. Attendees agreed with suggestion.
- Sara suggested that members who have not gotten a transition memo for their new role, reach out to the past member who held that role.

3. Educational Programs

- Sara suggested that the three Program Directors (Eva, Saneea, and Miranda) should work together as a committee to brainstorm ideas for our Educational Events.
 - Action Item: *Event ideas to be presented at our next meeting.*

4. Programs

- IWIRC International has granted Ontario's Network \$3000 USD to host a cocktail party at the TIFF on June 30 for IWIRC's 25 Year Anniversary.
 - Action Item: New program directors to work with Lydia and Nerina on booking the venue
- High Tea Event Feedback- great event overall, some complaints about being two rooms and not much opportunity to network. Next year maybe to look for a different venue to host such as the ROM suggested by Mirada.
- 2023 AGM – Members to research ideas on the venue to hold this event. Board agrees it should be in person.
 - Action Item: Ideas to be presented next meeting.

5. Financial Update

- No financial update available
 - Action Item: Deborah to follow up with Constance regarding the financials for 2022, whether we requested a grant for our last cross-boarder event and whether 30th Anniversary funding was received.
- Nerina to prepare Yearly Annual Report-
 - Action Item: Rachelle to send Nerina a precedent of last years

6. Membership Update

- No update on the current numbers was available.
 - Action Item: Kate/Sara to follow up with Fiona re transition memo
- Sara suggested that the Board think about ideas on how to increase membership and discuss in future meetings.


7. Website/Communications

- Sanea has sent Emily a transition memo. Emily to reach to her if she has questions.
- Sara recommended that board members send to IWIRC news any achievements for inclusion in quarterly Member Newsletter. Sara also suggested that we should submit a short write-up and photos from a recent event (High Tea) to the next Network Newsletter.
 - Action Item: Sanea/Stephanie to send Emily and Sara pics from the High Tea to submit to the IWIRC Newsletter.

8. Community Service

- Stephanie was not present, but Nerina noted that 50 shoeboxes were donated from our High Tea Event.
- IWIRC Ontario's donation was \$500.
- Community component for the June 30 event will be the New Moms Project.

Meeting adjourned at 12:40 p.m.



Nerina Jahja on behalf of:

Sara Wilson
Chair