

IWIRC Ontario Network Board Meeting

April 5, 2023 – 12:00 PM

MINUTES

Meeting Location: Zoom Videoconference

Present via Zoom:

- Sara-Ann Wilson – Chair
- Deborah Hornbostel – Past Chair
- Miranda Spence – Director of Educational Programs
- Eva Smoluch – Co-Director of Programs
- Emily Klein – Director of Communications/ Website
- Lydia Salvi - Treasurer
- Kate Yurkovich – Director of Membership
- Saneea Tanvir – Co-Director of Programs
- Stephanie De Caria – Director of Community Service

Regrets

- Rachelle Moncur – Vice Chair
- Nerina Jahja – Secretary

1. Motion

- A motion was made by Eva Smoulch, seconded by Miranda Spence, and unanimously carried by the Board, to approve the minutes of the March 1, 2023 Meeting

2. Programs

- AGM Feedback
 - Feedback on the event was positive. Erin from Wine Sisters was a great host.
 - There were a number of last minute cancellations.
 - The board thanked McCarthy's for hosting the venue and sponsoring the food and hosting.
 - The minutes of the AGM will be approved at the next board meeting.
- 30th Anniversary Event
 - Eva has been in touch with Shangri-La and they are working on a quote, however have requested a specific date in June to narrow down specifics of the event.
 - Eva will get back to Shangri-La with respect to the proposed date and estimate number of attendees.
 - Similarly, KOST has requested further details as to date and number of attendees.
 - Eva is looking to set up an in person meeting with both venues.
 - Eva will inquire with respect to minimum spends, if applicable, with respect to food and drink.
 - Event Details
 - Proposed Date: Thursday, June 8, 2023

- Backup Date: May 30, 2023
- Approximate Number of Attendees: 30-35 people
- Cost: free for members, charge for non-members
- Budget: \$5,000 (reflecting the amount of the sponsorship from IWIRC International)
- Community Service Component: this is a requirement to use the grant from IWIRC International.
 - Stephanie proposed to switch the partnership to the Red Door Family Shelter from the New Moms Project given the lack of response from New Moms.
 - Suggested that the invite to the event will include a list of suggested items to bring for non-monetary donations (Stephanie to follow up with Red Door Family Shelter prior to the event to determine if there is a particular in-demand donation).
 - Stephanie to arrange for pick-up of non-monetary donations and delivery to the shelter following the event.

3. **Educational Programs**

- Deborah has introduced Miranda to Caryl Newbery as a proposed speaker for a seminar focused on limitation periods aimed at both commercial and consumer insolvency professionals.
- The case study/ topic is more appropriate for a lunch and learn and there is an interest in adding an additional panel member (lawyer that works with consumer trustees).
- Format: 1 hour over lunchtime (preferably a Friday given fewer meetings are scheduled), virtual webinar to ensure inclusivity with the consumer and commercial attendees.
- Target date: May 12, 2023
- Board to let Miranda know whether they know of any lawyers that work on consumer proposals.

4. **Financial Update**

- The role of treasurer has been partially transitioned.
- Lydia now has online access to the TD bank accounts, however physical attendance at the TD branch is required for Lydia to have signing authority on the account. Suggested that a second board member (Sara) also be added as an authorized signatory.
- Lydia has proposed the week of April 11, 2023 to meet with Constance and Sara to attend at the branch.
- Constance has finalized the 2022 financial statements and Lydia is now in a position to update the financial statements on a rolling basis.
- Lydia to circulate the current financial statements to the board for review following the meeting.
- Current cash: \$16,000.00 (inclusive of the \$5,000.00 sponsorship money from IWIRC International, to be used for the 30th Anniversary Event)

5. **Membership Update**

- Four new members joined throughout the month of March.
- Current number of active Ontario Network Members: 60
- Current number of active members including those who have selected Ontario as an alternative network: 70
- Kate to follow up with Nerina regarding renewal of membership.

6. **Website/Communications (EK)**

- AGM and wine tasting photos have been uploaded to the website
- The March Meeting minutes have also been uploaded to the website.
- Social Media: IWIRC Ontario Network has a twitter page, but no access to the log-in information.
- Emily to reach out to Rachel Bengino to see if she may have information with respect to log-in details.
- Board considered starting a Linked-In page for the Ontario Network to post photos and share content. To be discussed at the next meeting.

7. **Community Service**

- Discussed in relation to the 30th Anniversary event (2. above). Stephanie to reach out to Red Door Family Shelter.

Nerina Jahja, Secretary

A handwritten signature in black ink, appearing to be 'Nerina Jahja', written in a cursive style.