

**IWIRC Ontario Network
Board of Directors Meeting**

MINUTES

April 15, 2020 – 12:00 p.m.

Meeting held via teleconference

Phone: Toni Vanderlaan - Chair
Deborah Hornbostel – Vice Chair
Sara Van Allen – Secretary
Kyla Mahar – Past Chair
Tushara Weerasooriya – Director of Sponsorship
Natalie Levine – Director of Sponsorship
Rachel Bengino – Director of Programs
Katherine Forbes – Director of Programs
Maya Poliak – Director of Educational Programs
Nerina Jahja – Director of Membership
Stephanie De Caria – Director of Community Service
Sanja Sopic – Director of Communications

Regrets: Constance de Grosbois – Treasurer
Andrea Lockhart – Director at Large

The meeting commenced at 12:00 p.m. and was chaired by Toni Vanderlaan.

1. Minutes from March 11, 2020 Board Meeting

- **MOTION:** A motion was made by Nerina Jahja, seconded by Rachel Bengino, and unanimously carried by the Board to approve the minutes of the March 11, 2020 board meeting.

2. Resignation of Andrea Lockhart

- Toni Vanderlaan advised that Andrea Lockhart has left Osler to join Walmart. She will be resigning from the board.
- Toni Vanderlaan asked the board to consider whether Andrea’s position should be filled. Tushara stated that she was in favour of leaving the position vacant, and there was no opposition from the board to her proposal.

3. Programs – Rachel Bengino and Katherine Forbes

- The board discussed hosting a virtual event as programming is on hold due to Covid-19.

- Toni noted that it is difficult to network virtually, but perhaps we could host an educational event.
- Katherine and Natalie noted that everyone is overwhelmed by all of the webinars and other non-billable work.
- Tushara suggested hosting something social as everyone is overwhelmed by all of the Covid-19 messaging. She suggested a virtual drinks get together, or connecting senior with more junior women.
- Toni suggested holding a social event in mid-May.
- Sara suggested having an idea of what event we want to host when we all come out of quarantine so that it can be put together quickly.
- Maya noted that everything is so uncertain, its hard to know when gatherings are going to be permitted.
- Kyla noted that we may run up against firm austerity measures as all spending is on hold. She also noted that more junior people may want to socialize virtually or participate in a mentoring event.
- Nerina suggested a virtual cooking event, where you can log on and watch a member demonstrate how to cook something. She volunteered to host a tiramisu making session. Board agreed with her suggestion and a date was TBD.

4. Financial Update

- Deferred to next meeting.

5. Sponsorship

- Deferred to next meeting.

6. Membership

- Deferred to next meeting.

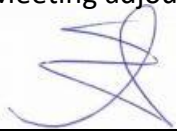
7. Communications

- Toni noted that we previously sent out a blast to all of members regarding Covid-19. She would like to do a second blast focused on referring work to other women.
- Also, we should do a post about the tiramisu making session.

8. Community Service – Stephanie De Caria

- Stephanie noted that everything is on hold for now and we can discuss further when programming resumes.
- Natalie asked if we should look to make a donation to a food bank or other charity.
- Maya and Sara both noted that there has been an increase in domestic violence as a result of the quarantine.
- It was decided to wait to discuss with Constance to confirm our financial position.
- Stephanie will research charities in need and report back.

Meeting adjourned at 12:40 p.m.

A handwritten signature in blue ink, appearing to be 'Sara-Ann Van Allen', written over a light blue rectangular background.

Sara-Ann Van Allen
Secretary