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Subject: RE: IWIRC Singapore - 2022 Annual Report missing
Date: Friday, June 9, 2023 4:17:00 PM

Sorry, I realize this is for the Korea Network – not Singapore! Apologies for my mistake.

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Subject: FW: IWIRC Singapore - 2022 Annual Report missing

Jiwon and Jungmin,

I hope you're doing well. I'm finalizing my review of the Annual Reports for all the Networks and unless I missed an email, you have not submitted your [Annual Report](#) which is required from all networks. Please submit as soon as possible – I don't think it is a particularly onerous report, but it is necessary. Even if you just fill in the blank to let us know what you haven't done, the report needs to be submitted.

You will need to fill in the number of active (not expired) network members. You will find this by logging into your IWIRC account and clicking [here](#). This is a great tool for you to use as you monitor your membership roster at any time during the year as well as to use for invitation lists and to verify that all board members are current. You can also consider reaching out to expired network members to encourage renewal and/or to understand reasons for non-renewal.

To be a member of the board, all Network Board Members must file a signed Code of Conduct (unless they were previously submitted) and it is linked in the Annual Report above if you don't have copies. Network Board Members must also have current memberships – and your network is one of the only ones that I've reviewed that is entirely current!

Have a great weekend and please let us know if you have any questions.

Thank you,

Heather Montgomery
IWIRC Membership Services Director



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